



PT. KAHATEX

## POLICY EMPLOYEE RECRUITMENT

Document No.

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02 Januari 2018

### 1. Purpose of Policy

Establish a firm commitment in the process of employee recruitment, to achieve the best results and according with applicable regulations.

### 2. Legal Basis

Undang-Undang No. 13 Tahun 2003 about Employment.  
COC (Code Of Conduct) PT. KAHATEX  
COC (Code Of Conduct) Customer.

### 3. Scope


This policy apply in PT. KAHATEX

### 4. PT. KAHATEX committed :

- 4.1 Prohibit a discrimination act in recruitment a new employees and guarantee a same justice for all applicants.
- 4.2 Not ask a payment of remuneration in the form of money or goods to each applicant that will be apply to the company or has been accept as an employee.
- 4.3 The company responsible for all costs in the employee recruitment process.
- 4.4 Prohibit a forced and child labor, and prohibit practices of pregnancy test.

Cimahi, 02 Januari 2018



  
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