



PT. KAHATEX

POLICY COMMUNICATION OF WORKERS AND MANAGEMENT

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1. Purpose of Policy

- 1.1 Ensure good two-ways communication between management and workers.
- 1.2 Ensure that every suggestions, criticisms and complaints from employees are responded by management in a good, free and open.

2. Legal Basis

COC (Code Of Conduct) PT. KAHATEX
COC (Code Of Conduct) Customer.

3. Scope


This policy to apply in PT. KAHATEX

4. PT. KAHATEX committed :

- 4.1 Provide communication facilities and infrastructure both active and passive communication between management and third parties.
- 4.2 Respond to all suggestions, criticisms and complaints of workers in openly and seek the best solution for all the complaints.
- 4.3 Prohibit discrimination in a communication process between management and workers.
- 4.4 Ensure the confidentiality identity of the complainant / suggestors, critics and complainant and also make sure there is no act to revenge di the future
- 4.5 Monitoring and continuous improvement to implementation of communication system that has been run in the company.

Cimahi, 02 Januari 2018




Mr. Sammy Tzou
General Manager